

Application for a Defined, Small-Scale Task
Teacher Education Initiative Request for Proposals 2007-2008

General Instructions

Completing this application is the principal step of applying to complete a defined, small-scale task through the Teacher Education Initiative (TEI) Request for Proposals process. Please complete each part of the application listed below, and be sure to indicate which defined, small-scale task you are applying to work on, choosing from the list available on the TEI's website (www.soe.umich.edu/tei). Submit your application, not more than 2 pages in length, to TEI Project Manager Francesca Forzani (fforzani@umich.edu). Members of the TEI Steering Group will respond to your application within two weeks. If your application is accepted, you may arrange a meeting with a TEI Steering Group member at which you can discuss and finalize the details of your work.

Name of Small Scale Task: Include the exact name of the defined task that you wish to complete (from the list available on the TEI's website).

Identifying Information: Include your name, email address, campus phone number, office address, and date of submission.

Qualifications: Describe relevant experiences or expertise that you bring to this project.

Summary: Present a 3-5 paragraph summary of the work you intend to undertake. Provide an overview of the topic and the core questions, components, features, or points that will be a part of your small-scale work. Include information about the approach you will take and what you will collect or draw upon as the basis of your work.

Audience: Describe the target audience(s) of your small-scale work and the final product(s) you will create to make your work available to that audience.

Potential Resource Requests: Provide a sketch of the time and activities that you anticipate will be necessary to complete your small-scale project, and describe any resources that you might need in order to complete the task. Please indicate a delivery date by which you feel reasonably confident that the product will be ready to share.