

SCHOOL OF EDUCATION
SOE Mini-Grants for Student-Initiated Research
Call for Proposals, AY 2008-2009

Purpose of the Award: To advance the research and scholarship of graduate students in the School of Education by providing financial resources for research-related needs not covered by fellowships, grants, or other sources of financial assistance. The Rackham Graduate Student Research Grant also has a similar purpose (https://umich-rackham.custhelp.com/cgi-bin/umich_rackham.cfg/php/enduser/std_adp.php?p_faqid=1604&p_sid=TS7mIxKi&p_lva=1570). SOE students are encouraged to also apply to this program to meet their research funding needs.

Eligibility: Applicants must be SOE graduate students in good standing at the time of application (see <http://soe.umich.edu/goodstanding/> for definition of "good standing"). Preference will be given to first-time awardees, applicants who have achieved doctoral candidacy, and students who have already availed themselves of support from the Rackham Graduate Student Research Grant program, but any SOE student engaged in research and scholarship beyond the level usually expected in a course is eligible to apply.

Application Process: **ELECTRONIC SUBMISSION IS REQUIRED** via <http://sitemaker.soe.umich.edu/soe.awards/home> Click on the "Students" link and complete the cover sheet by entering all required information. Be sure to include the name of the faculty member who will write a letter of support. Then submit the remainder of your application **IN ONE DOCUMENT** (either .doc or .pdf) using the link on the cover sheet. Your application document should contain the following components:

- A **brief written proposal** of not more than 1500 words describing the work to be supported by the grant, and
- A **summary budget and explanation** to indicate what funds are requested, how the funds will be spent to accomplish the work described in the proposal, and how these requested funds will be used in concert with other resources. Include **any and all other sources of funding** as well, and show how they will be expended in your budget.
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The faculty member or dissertation chair writing the letter of support will need to submit their letter separately to <http://sitemaker.soe.umich.edu/soe.awards/home>, (again, in .doc or .pdf format) using the "Faculty" link in the leftside menu.

You may revise submissions until the deadline date, at which time the application process will close.

Suggestions: Examples of requests that meet the spirit of this program include:

- Costs for special research needs like transcription, translation, and stipends for assistance with data collection, coding, or analyses - not for stipend payment to oneself
- Travel funds for conducting research (e.g., archival work, interviews - not conference presentations)
- Payment of royalty fees or fees for special training workshops/courses (e.g., ISR summer programs)
- Purchase of analytical software (if not already available on UM computers)

Further suggestions to assist you in preparing your application can be found at in the document "**Budget Guidelines and Payment Information for Proposals Submitted to the GAC for SOE Mini-Grants for Student Initiated Research**" (attached here) and "**Writing Suggestions for Proposals Submitted to the GAC**," located on the SOE web page at <http://www.soe.umich.edu/financialaid/students/index.html> under "Student Research Support."

In previous mini-grant competitions, the most successful proposals were those that

- a) provided a crisp, coherent description of the proposed work – substantive yet accessible to non-specialists;
- b) carefully articulated the relationship between the requested funding and the proposed work; and
- c) identified other sources of support that had been (or were being) explored.

Review Process: As soon as feasible after the application deadline the SOE Graduate Affairs Committee (GAC) will review all applications to determine which applications to support. Applicants will be informed of the decision shortly thereafter.

AY 2008-2009 APPLICATION DEADLINES

October 17, 2008
March 6, 2009