ELIGIBILITY
Students not seeking a degree may be granted admission to take one or two courses in a field of interest, which will enhance their overall academic and professional capabilities in a graduate setting. Unclassified students are usually limited to two courses. Applicants must have an undergraduate grade point average (G.P.A) minimum of 3.00 and have earned a bachelor’s or master’s degree from a regionally accredited institution. You must have permission from the instructor of each course in order to register. Those who are interested in selecting three or more courses should contact the SOE Office of Student Affairs and apply for regular admission or departmental non-candidate for degree status. Contact Jacquelyn Green, recruitment and admissions manager in the Office of Student Affairs, 734.764.3578, ask.soe@umich.edu for assistance with this process.

Unclassified admission is for one term only. Upon special request, it may be possible to extend time to study for an additional term. Courses elected at this level do not automatically count towards a graduate degree (MA/PhD) program.

NOTE: Unclassified NCFD status is not available to international students with student visas that require full time enrollment.

APPLICATION INSTRUCTIONS
For complete Rackham Unclassified Application instructions and access to the application: http://www.rackham.umich.edu/help/admissions/applying/non-candidate_for_degree_application_instructions/

When filling out the online Non-Degree Application for Unclassified NCFD status, select program: Rackham Unclassified Non-Degree

Applicants must submit the following materials ONLINE:

___ Online Non-Degree Application (due at least two weeks prior to the first day of class)
___ Application Fee: $75 for U.S. citizens and permanent residents, $90 for non-U.S. citizens.
___ A short statement of purpose, including names and numbers of courses requested, and purpose for requesting non degree enrollment.
___ Resume or CV
___ The Admissions Code of Conduct (page 6 of online application)

Applicants must submit the following materials to the RACKHAM GRADUATE SCHOOL:

___ 1 official copy of all degree-conferring transcripts sent to:
  Rackham Graduate School
  Attn: Transcripts/U-M ID# (if known) or Date of Birth (mm/dd/yy)
  915 E Washington Street
  Ann Arbor, MI 48109-1070

Instructions for submitting required academic credentials from non-U.S. institutions:
http://www.rackham.umich.edu/help/admissions/transcripts/required_academic_credentials_from_non_us_institutions/

ADDITIONAL WEB SITE REFERENCES:
University of Michigan: www.umich.edu
Horace H. Rackham School of Graduate Studies: www.rackham.umich.edu
School of Education (SOE): www.soe.umich.edu
Registrar’s Office (Tuition & Fees, etc.): www.umich.edu/~regoff/
Office of Financial Aid: www.finaid.umich.edu/