ES and CSHPE GRADUATE APPLICATION CHECKLIST

Educational Studies (ES) and the Center for the Study of Higher and Postsecondary Education (CSHPE) Checklist

ELIGIBILITY
New (first time) applicants who have never enrolled in a Rackham program of study and current or former Rackham students who are applying to a different Rackham degree program. If you would like to return to an ES or CSHPE program of previous attendance, please visit the Rackham website to determine the correct application for your situation: www.rackham.umich.edu/admissions/apply_now/current_or_previous_ann_arbor_students/. Contact the Office of Student Affairs regarding additional materials you are required to submit.

Do not use this checklist if you are applying to the Master of Arts with Certification (MAC) Program. The MAC checklist is available at: http://www.soe.umich.edu/files/mac_checklist.pdf.

Educational Studies Master’s Application Deadline for Fall 2013: Priority- Jan. 15, 2013; Final- June 30, 2013
Educational Studies PhD and Higher Educational PhD Application Deadline for Fall 2013: Dec. 1, 2012

Applicants must submit the following materials ONLINE:

___ Online Rackham Graduate Program Application: www.rackham.umich.edu/admissions/apply_now/

___ The Admissions Code of Conduct

___ Application Fee

$65 for U.S. citizens and permanent residents, $75 for non-U.S. citizens, $10 for current Rackham students.

___ Statement of Purpose

Please follow the prompt on page 11 of the online application.

___ Personal Statement

Please follow the prompt on page 12 of the online application.

___ 3 letters of recommendation

You must use the online recommendation system by registering your recommenders on page 10 of the online application.

___ Resume or CV: Please follow the prompt on page 12 of the online application.

___ GRE Test Scores (valid 5 years from test date)

Provide ETS with the U-M Institutional Code of 1839 and your scores will be sent directly to the university.

___ TOEFL, MELAB, ECPE, or IELTS scores (for non-native speakers of English only)

Applicants must submit the following materials to RACKHAM GRADUATE SCHOOL:

___ 1 official copy of all degree-conferred transcripts sent to:

Rackham Graduate School
Attn: Transcripts/U-M ID# (if known) or Date of Birth (mm/dd/yy)
915 E Washington Street
Ann Arbor, MI 48109-1070

Instructions for submitting required academic credentials from non-U.S. institutions: http://www.rackham.umich.edu/help/admissions/transcripts/required_academic_credentials_from_non_us_institutions/.

Part-Time Admission: Applicants seeking admission to a master’s program in the Educational Studies Program or the Center for the Study of Higher and Postsecondary Education may attend on a part-time basis. Please indicate this in your statement of purpose.

ADDITIONAL WEBSITE REFERENCES:
School of Education: www.soe.umich.edu
Horace H. Rackham School of Graduate Studies: www.rackham.umich.edu
Office of Financial Aid: www.finaid.umich.edu