EDUCATIONAL LEADERSHIP AND POLICY, ADMINISTRATOR CERTIFICATION
COURSE PLANNING GUIDE, NON-CANDIDATE FOR DEGREE

The NCFD enrollment option is for students already in possession of a master's degree with a minimum of two years of professional experience in K-12 education (or applicable experience). These students will complete our 21-credit-hour core sequence of seven courses, fulfilling the requirements for Michigan Department of Education Administrator Certification. Students pursuing this certification are typically preparing to return to school settings in both formal and informal leadership roles. The courses constituting this thread bring the lenses of various disciplinary perspectives to bear on the analysis of school improvement, educational practices, institutions, policies, and reform initiatives

Program Overview
The core academic program is focused on the collaborative practice of systemic improvement. This is a seven course sequence designed to take students deep into the contemporary educational reform agenda. One aim is for students to understand the complex dynamics driving the current press to improve student achievement. Another aim is to prepare students to work together on this agenda from a variety of roles, both in schools and beyond. This seven course core sequence includes:

- EDUC 649: Foundational Perspectives on Education Reform
- EDUC 695: Research and Educational Practice
- EDUC 551: School Organizations and the Policy Environment
- EDUC 552: Instructional Leadership in Schools
- EDUC 553: Administrative Leadership in Schools
- EDUC 555: Financial and Legal Policies in Schools
- EDUC 638: Internship and Directed Field Experience

NCFD students will enroll in Educational Leadership and Policy thread-specific sections of these courses offered at practitioner-friendly time slots, weeknights 5-8.
EDUCATIONAL STUDIES PROGRAM COURSE PLANNING SHEET
EDUCATIONAL LEADERSHIP AND POLICY, ADMINISTRATOR CERTIFICATION, NON-CANDIDATE FOR DEGREE
(21 CREDITS MINIMUM)

Name: _________________________________________________________________________

First term enrolled: _________________ Advisor: ____________________________________

Program Requirements (21 credits*)

<table>
<thead>
<tr>
<th>Term</th>
<th>Course Type</th>
<th>Catalog Number/Course Title</th>
<th>Credits</th>
<th>Instructor</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>Required</td>
<td>EDUC 649 Foundational Perspectives on Educational Reform</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall</td>
<td>Required</td>
<td>EDUC 695 Research and Educational Practice</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Winter</td>
<td>Required</td>
<td>EDUC 551: School Organization and the Policy Environment</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring</td>
<td>Required</td>
<td>EDUC 552: Instructional Leadership in Schools</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall</td>
<td>Required</td>
<td>EDUC 553: Administrative Leadership in Schools</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Winter</td>
<td>Required</td>
<td>EDUC 555: Financial and Legal Policies in Schools</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall</td>
<td>Required</td>
<td>EDUC 638 Internship and Directed Field Experience</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Winter</td>
<td>Required</td>
<td>EDUC 638 Internship and Directed Field Experience</td>
<td>2</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Students must receive a minimum B- in all courses in order for them to count towards their certification.

Please provide a brief description of your internship experience.
_________________________________________________________________________________________________________
_________________________________________________________________________________________________________

Please obtain all signatures before submitting to Office of Student Affairs.

Signature of Student                               Date
_________________________________________________________________________________________________________

Signature of Advisor                               Date
_________________________________________________________________________________________________________

Signature of Educational Studies Chair             Date

Reviewed in the SOE Office of Student Affairs      Date: __________________________