Coursework Guidelines

Please refer to the website below for further clarification of the required coursework for your major and/or minor credential subjects.

**Elementary:** [www.soe.umich.edu/academics/masters_programs/elmac/elmac_requirements/](http://www.soe.umich.edu/academics/masters_programs/elmac/elmac_requirements/)

**Secondary:** [www.soe.umich.edu/academics/masters_programs/secmac/secmac_requirements/](http://www.soe.umich.edu/academics/masters_programs/secmac/secmac_requirements/)

Prerequisite courses do not have to be completed prior to *applying* to the program. However, they must be completed prior to the program start in June of each year, according to the following guidelines.

Please check with one of the program representatives before registering to take a course if you are unsure whether it meets the criteria.

- **Community college courses** may be used for:
  - Any courses listed at the University of Michigan at the 100- or 200-level.
  - General Education requirements

- **Four year college or university courses** must be used for:
  - Any courses listed at the University of Michigan at the 300-level or above.
    - *If these courses are taken at a community college, they will not count toward your teaching major.*

- **Online courses** may be used for:
  - All courses, if a substitute is approved
    - Math/Economics may be taken online if taken prior to enrollment.
  - Please note that the above rules apply in regard to choosing online courses through either a community college or four-year college/university.

- **Course Substitutions and Petitions:**
  - When possible, we do our best to make substitutions with coursework you have already taken. If you feel that you have taken courses that meet the needed requirements, please contact one of our program representatives.
  - To suggest a substitution from previous coursework, a syllabus and/or course description is necessary.

- **Life Experience Credit:**
  - Applicants with significant and substantial experiences in fields related to their credential subjects may be eligible for life experience credits.
  - This is subject to faculty approval through a written statement by the applicant. Approved requests relate to personal and professional experiences that are not represented by credits or coursework.